Definitions of projects vis-à-vis which NDPHS plays a role

As adopted by NDPHS Committee of Senior Representatives
during its meeting in Stockholm, Sweden, on 21-22 October 2015

1. Definition of a "Project"

> **"A project is a series of activities aimed at bringing about clearly specified objectives within a defined time period and with a defined budget."**

2. Types of projects vis-à-vis which the NDPHS plays a role

2.1. "NDPHS project"

> A **"NDPHS project"** is a project with regard to which the CSR has taken a decision that the NDPHS would be involved in, and in which (i) the NDPHS Secretariat is involved as the project lead partner or (ii) an institution named by the CSR or a respective Expert Group acts as the project lead partner.
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> A written confirmation of the project lead partner that all project partners agree that the project is labeled a "NDPHS project" must be secured in advance.
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> If a NDPHS Partner initiates a project involving at least two more NDPHS Partners and wishes to have it labeled a "NDPHS project," it shall submit its written request to the CSR for decision either through a written procedure or during a CSR meeting. The request will be submitted through the NDPHS Secretariat.

2.2. "NDPHS-facilitated project"

> A "**NDPHS-facilitated project**" is a project with regard to which the CSR has taken a decision that the NDPHS would be involved and which is made possible through the cooperation within the NDPHS network, i.e., where one or more NDPHS structures play a role vis-à-vis it by (one or a combination thereof):
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> - Taking an initiative to **formulate a project proposal** in collaboration with project partners;
> - Contributing in a meaningful way[1] to the **implementation of the project or at least one of its work packages** (the achievement of the objectives and/or results, development of specific products, etc.);
> - Contribute in a meaningful way[2] to raising the findings from the **project level to a policy level**;
> - Having the project financed through the NDPHS Secretariat.

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[1] A "meaningful way" is understood as creating added value and/or delivering an important contribution, e.g. contributing to the development of a report, assisting in conducting a survey, gathering the necessary data, analysis of the information and data, etc.

[2] A "meaningful way" is understood as substantially contributing to the project-to-policy cycle, e.g., analysis of the project's results by the respective NDPHS Expert Group and subsequent presentation and discussion at a CSR meeting and if, relevant, a PAC event.