

**EG Chairs and ITAs
Twenty fifth Meeting
Riga, Latvia
16-17 October 2018**

Reference	EG Chairs and ITAs 25/2/2
Title	Provisional Annotated Agenda
Submitted by	Secretariat
Summary / Note	-
Requested action	Reference

EG Chairs and ITAs meeting on 16 October

Ministry of Health of the Republic of Latvia, room No. 309
Brīvības street 72,
LV 1011, Riga

Project development workshop on 17 October

Astor Riga Hotel, room “BOTVINNIK”
Z.A.Meierovica Blvd. 10
LV-1050, Riga

Tuesday, 16 October

1. Welcome and opening of the meeting

- Welcome and opening of the meeting by Ms. Agnese Vajuliene, CSR Chair.
- Ms. Ülla-Karin Nurm, Director of the NDPHS Secretariat, will chair the meeting.
- Participants briefly introduce themselves.

2. Adoption of the agenda

- Document: EG Chairs and ITAs 25/2/1.
- Requested action: Call for adding AOB agenda items, adoption of the agenda.

3. Briefing of Expert Groups’ ongoing and planned activities

- Expert Groups provide brief information (5 minutes per each group).
- Requested action: take note of the presented information.

4. Template for the Expert Groups’ annual progress reports

- Requested action: discuss format and elements of possible new reporting template.

5. Development of a horizontal flagship project on ageing population

- Introduction on state of play and proposed further steps (presented by Zaza Tsereteli, Ali Arsallo and the NDPHS Secretariat). Document 25/5/Info1.

- Presentation of SHARE (Survey of Health, Ageing and Retirement in Europe) project and ageing surveys in Latvia for the last 10 years: by Dr. sc. soc. Andrejs Ivanovs and Assoc. Prof. Dr. med. Signe Tomsone, Rīga Stradiņš University.
- Requested action: discussion on further steps.

6. EG Chairs and ITAs meeting minutes

- Suggested procedure:
 - Draft EG Chairs and ITAs 25 meeting minutes sent to participants on 5 November 2018.
 - Deadline for comments: 12 November 2018.
 - The revised minutes sent to participants on 14 November 2018 for comments until 21 November 2018.
- Requested action: agree on the procedure of adoption of the minutes from this meeting.

7. Closing of the meeting

The Meeting is expected to terminate on 16 October 2018 at 17:00 hours.

Wednesday, 17 October

Workshop to develop a horizontal flagship project on ageing population

09:00-11:30 (with a short coffee break)

Defining the general level, scope, aims and responsible actors in the flagship project development. (Ref. Document 25/5/Info1)

Facilitators: Ali Arsallo and Zaza Tsereteli