



■ MINISTRY OF SOCIAL AFFAIRS
AND HEALTH, FINLAND



Northern Dimension
Partnership in Public Health
and Social Well-being
www.ndphs.org

15 March 2007

To:
NDPHS SIHLWA Contact Persons

Subject: Invitation to the 4th Meeting of the NDPHS SIHLWA Expert Group

Dear Colleagues,

The Ministry of Social Affairs and Health of Finland has the honour to invite members of the Northern Dimension Partnership in Public Health and Social Wellbeing to nominate their representatives to the 4th meeting of the Expert Group “**Social Inclusion, Healthy Lifestyles and Work Ability**” (SIHLWA) to be held in Helsinki, 29 – 30 May, 2007. Scope and purpose of the meeting, provisional program and registration form are attached. Information about the meeting venue will follow soon.

Following the practice adopted by the NDPHS, the members and participants are expected to cover their own travel¹ and accommodation. The organizers will provide meals and refreshments during the meeting.

The meeting starts on Tuesday 29 May at 12 o'clock and closes on Wednesday at 16:00. Therefore, most participants should be able to arrive even from abroad on Tuesday morning and leave on Wednesday evening, if they wish.

The meeting will focus on strategic implementation of activities related to the mandate and terms of reference given to the SIHLWA Expert Group as indicated in the attached Scope & Purpose and provisional program of the meeting. This meeting aims to be practically oriented sufficient time will be spent in each sub-group separately. However, review and update of administrative documents and plans will also be included in the programme. The issues on

¹ Should an interested partner/candidate have serious financial constraints for participation, the organizers would kindly invite you to contact the SIHLWA Coordinator Mikko Vienonen as soon as possible and discuss the problem in detail (m.vienonen@kolumbus.fi, GSM: +358-05-4421 877).

our agenda have grown in importance and are equally relevant for eastern and western regions of Northern Dimension.

The Expert Group SIHLWA consists of three subgroups (see below). Members of the partnership are kindly asked to nominate participants to each subgroup **no later than Friday 11 May 2007** using the registration form attached. All the subgroups work simultaneously:

- Subgroup on Alcohol
- Subgroup on Adolescent health and socially-rewarding lifestyles
- Workplace health and safety

Partner Countries and Partner Organizations have been invited to nominate their members/representatives to each SIHLWA sub-group². See attached the latest update of nominations³ in the SIHLWA membership list attached. Nominees should represent high level experts in health and social sector administration, research community, or NGO sector in the field of each sub-sector respectively. Should the nominated SIHLWA sub-group representative not be able to attend, an alternate member/representative can be nominated. Each member/representative should ideally have 2 alternates nominated, who would work as a team keeping each other informed of activities and meetings. This would enhance continuity and strengthen the Expert Group.

In addition to the officially nominated Partner-Country / Partner-Organization representatives for each sub-group, other ad hoc experts (observers) can also participate in the meeting as judged feasible by SIHLWA Coordinator, sub-group Chairpersons and the host country. Information about ad hoc participants (observers) would be provided to Partner Countries/ Partner Organizations prior to the meeting.

Yours sincerely,

<p>Ms Seija Saana Ministerial Adviser Ministry of Social Affairs and Health P.O. Box 33 FI-00023 Government, Finland Phone: +358 9 160 73168 Fax: +358 9 160 73296 E-mail: seija.saana@stm.fi Web: www.stm.fi</p>	<p>Dr. Mikko Vienonen e-mail: m.vienonen@kolumbus.fi Coordinator of EG SIHLWA/ NDPHS Sysimiehenkuja 1, 00670 Helsinki, Finland Tel. GSM: +358-50-4421877</p>
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Attachments:

- 1) Scope and Purpose of the 4th SIHLWA Expert Group meeting
- 2) Provisional programme of the 4th SIHLWA Expert Group meeting
- 3) Registration Form 4th SIHLWA Expert Group meeting
- 4) SIHLWA members' and participation list (1st, 2nd and 3rd meetings) for reference
- 5) SIHLWA Annual Report 2006

² However, sending representatives for one or two sub-groups only is also possible.

³ Please note that all NDPHS member countries and organizations have not yet given their nominations previously. Therefore this is also an opportunity to review and update the nomination(s).