

**Committee of Senior Representatives (CSR)
Twenty-fourth Meeting
Brussels, Belgium
15-16 April 2015**

Reference	CSR 24/2/2
Title	Provisional annotated agenda
Submitted by	Secretariat
Summary / Note	This document provides explanatory notes regarding the items included in the provisional agenda and specifies actions requested from the meeting participants.
Requested action	For reference

1. Opening of the meeting and welcome

The meeting will be opened and chaired by Ms. Dagmar Reitenbach, the NDPHS Chair Country representative, the Federal Ministry of Health of Germany.

The Host, the European Commission, will welcome the participants.

2. Adoption of the agenda

The Meeting will be invited to **adopt** the Provisional agenda with timetable (cf. document CSR 24/2/1).

3. Information by the NDPHS Chairmanship and the NDPHS Secretariat

Germany and the Secretariat will briefly inform about their main activities during the period from the CSR 23 held in Berlin, Germany, which will not be addressed during the following agenda items.

The Meeting will be invited to **take note** of the presented information and **decide**, as appropriate.

4. Information by the NDPHS Partners

The European Commission will be invited to deliver a presentation on issues pertinent to the meeting, not least the new funding opportunity available to the NDPHS.

Other Partners will be invited to present information regarding their activities of relevance to the NDPHS, which are not covered in other agenda items. It is recommended that the focus of the presentations be on the issues that the Partners would like to propose that the NDPHS would follow up on in the future.

The Meeting will be invited to **take note** of the presented information and **decide**, as appropriate.

5. NDPHS Strategy 2020 and its Action Plan

5.1 NDPHS Strategy 2020

With reference to document CSR 24/5.1/1, the Strategy Working Group Chair will introduce the draft NDPHS Strategy 2020.

The Meeting will be invited to **discuss** the presented document and **adopt** the NDPHS Strategy 2020, as appropriate.

5.2 Action Plan accompanying the NDPHS Strategy 2020

With reference to document CSR 24/5.2/1, the Strategy Working Group Chair will introduce the Action Plan accompanying the NDPHS Strategy.

The Meeting will be invited to **discuss** the presented document and **adopt** the Action Plan, as appropriate.

6. Future NDPHS expert-level structures

With reference to document CSR 24/6/1 and while keeping in mind the discussion under agenda item 5, the Meeting will be invited to **discuss** and **decide** upon selected issues related to future NDPHS expert-level structures, including:

- (i) Possible prolongation of the mandates of current NDPHS expert-level structures;
- (ii) The process of setting up new structures/reforming the current expert-level structures, having their ToR developed and adopted;
- (iii) Smooth transfer from the existing to the new/reformed expert-level structures.

7. Monitoring of and reporting on the NDPHS progress

7.1 Expert and Task Group achievements in 2010-2013

With reference to document CSR 24/7.1/1 summarizing the achievements of the Expert and Task Groups in 2010-2013, the Meeting will be invited to **consider** the presented information and **conclude**, as appropriate.

7.2 Approval of the NDPHS Progress report for 2014

After brief introductory remarks by the Secretariat and the Expert Groups, the Meeting will be invited to **consider** general issues arising from the NDPHS Progress Report for 2014 (submitted as document CSR 24/7.2/1) and **approve** the report, as appropriate.

8. NDPHS Health Policy Coordinator role in the EUSBSR Action Plan

8.1 Updating of the Health Policy Area section in the EUSBSR Action Plan

With reference to document CSR 24/8.1/1, the Secretariat will inform about the state of affairs regarding the updating of the Health Policy Area section in the EUSBSR Action Plan and, if necessary, propose further steps.

The Meeting will be invited to **consider** the presented information and **conclude**, as appropriate.

8.2 Procedure for issuing letters of commitment to projects applying for Interreg Baltic Sea Region Programme 2014-2020

With reference to document CSR 24/8.2/1, the Secretariat will introduce “Draft NDPHS procedure for issuing letters of commitment to projects applying for Interreg Baltic Sea Region Programme 2014-2020.”

The Meeting will be invited to **consider** the presented proposal and **adopt** it, as appropriate.

9. Recommendations from the NDPHS evaluation process relating to issues other than the development of the NDPHS Strategy 2020

9.1 Promotion of the Health in All Policies approach within the Partner Countries’ governments concerning the NDPHS’ work

The CSR agreed, during its 22nd meeting, that the Partner Countries should bear the main responsibility for the implementation of the Evaluation recommendation No. 36 “Partner Countries should try to promote the Health in All Policies approach within their governments also concerning the NDPHS’ work.” The issue was originally included on the agenda of the CSR 23 meeting, however, due to time constraints, the discussion was postponed.

The Partner Countries will be invited to **discuss** how to implement the above recommendation and **conclude**, as appropriate.

9.2 Further strengthening the NDPHS’ relations with other relevant actors in the region

The CSR agreed, during its 22nd meeting, that the Chair Country and the CSR should bear the main responsibility for the implementation of the Evaluation recommendation No. 37 “Further strengthen the NDPHS’ relations with other relevant actors in the region.” The issue was originally included on the agenda of the CSR 23 meeting, however, due to time constraints, the discussion was postponed.

The Meeting will be invited to **discuss** how to implement the above recommendation and **conclude**, as appropriate.

9.3 Developing new approaches for future collaboration within the NDPHS

The SWG Terms of Reference stipulate that the SWG should present to the PAC/CSR its proposal regarding the implementation of the Evaluation recommendation No. 38 “Develop new approaches for future collaboration within the NDPHS, in order to maximize the benefits and added value of the cooperation within the network.” The issue was originally included on the agenda of the CSR 23 meeting, however, due to time constraints, the discussion was postponed.

With reference to documents CSR 24/9.3/1 and CSR 24/9.3/Info 1 (both documents originally submitted to the CSR 23 meeting), Germany will present the SWG's proposal on how to address the above recommendation.

The Meeting will be invited to **consider** the presented proposal and **conclude**, as appropriate.

9.4 Ensuring that the relevant results from the Expert Groups' work are conveyed to the policy level

The SWG Terms of Reference stipulate that the SWG should present to the PAC/CSR its proposal regarding the implementation of the Evaluation recommendation No. 40 "Develop new approaches to ensure that the relevant results and recommendations from the Expert Groups' work are conveyed to the policy level, both within the NDPHS and nationally, and taken into account in policy development processes." The issue was originally included on the agenda of the CSR 23 meeting, however, due to time constraints, the discussion was postponed.

With reference to document CSR 24/9.4/1 (originally submitted to the CSR 23 meeting), the SWG Chair will present the SWG's proposal on how to address the above recommendation.

The Meeting will be invited to **consider** the presented proposal and **conclude**, as appropriate.

9.5 Definition of a "NDPHS project"

The SWG Terms of Reference stipulate that the SWG should present to the PAC/CSR its proposal regarding the implementation of the Evaluation recommendation No. 42 "Define what a NDPHS Project is."

With reference to document CSR 24/9.5/1 the Secretariat will present the SWG's proposal regarding definition of various types of projects vis-à-vis which the NDPHS plays a role.

The Meeting will be invited to **consider** the presented proposal and **conclude**, as appropriate.

9.6 Roles of and expectations from the various NDPHS actors

The SWG Terms of Reference stipulate that the SWG should present to the PAC/CSR its proposal regarding the implementation of the Evaluation recommendation No. 43 to "Look into the roles of and expectations from the various NDPHS actors, including the experts, the Secretariat, the Committee of Senior Representatives and the Partnership Annual Conference."

With reference to document CSR 24/9.6/Info 1, Germany and the SWG Chair will present a proposal on how to address the issue.

The Meeting will be invited to **consider** the proposed proposals and **decide**, as appropriate.

10. Preparations for forthcoming PAC and its side-event

10.1 PAC 11

Germany, which will host the ministerial-level PAC 11 on 20 November 2015, will be invited to inform about the modalities of the event.

The Meeting will be invited to **consider** the presented information and **decide**, as appropriate.

10.2 PAC 11 side-event

Germany will be invited to introduce a proposal regarding the thematic focus and modalities of the PAC 11 side-event to be held the day before.

The Meeting will be invited to **consider** the presented information and **decide**, as appropriate.

10.3 Future NDPHS Chair and Co-Chair

Germany will inform about its consultations with Partner Countries regarding the next NDPHS Chair and Co-Chair, as well as present a proposal regarding ensuring the continuity of the work of the NDPHS Chairmanships.

The Meeting will be invited to **consider** the presented information and proposal and **conclude**, as appropriate.

11. Future CSR meetings

Sweden, which has kindly offered to host the CSR 25 meeting in autumn 2015, will be invited to inform about the tentative date and the modalities of the event.

The Meeting will be invited to **consider** the proposed dates and places, and **decide**, as appropriate.

12. Any other business

The Meeting might wish to discuss any other business not covered under other agenda items and **decide**, as appropriate.

13. Adoption of the CSR 24 meeting minutes

The Secretariat proposes that it would send out draft CSR 24 meeting minutes to the participants on 30 April 2015 and that comments on the draft would be due, at the latest, on 5 May 2015. The revised minutes would be distributed on 7 May 2014 to be adopted *per capsulam* provided that no further comments are submitted within one week.

The Meeting will be invited to **decide**, as appropriate.

14. Closing of the meeting

The Meeting is expected to terminate on 16 April 2015 at 17:00 hours.