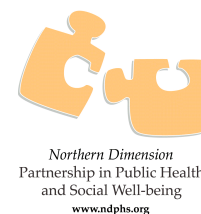


**Final drafting team meeting  
Tallinn, Estonia  
21 January 2015**



|                     |  |
|---------------------|--|
| <b>Reference</b>    | FDT/Info 1                             |
| <b>Title</b>        | Practical information for participants |
| <b>Submitted by</b> | Estonian Ministry of Social Affairs    |

## **CONTACT INFORMATION**

### **The Host**

Mr. Jürgen Ojalo  
Chief Specialist  
E-Health and Health System Development  
Department  
Ministry of Social Affairs  
Gonsiori 29  
15027 Tallinn  
Estonia  
Phone: +372 6269 165  
Fax: +372 699 2209  
E-mail: [jurgen.ojalo@sm.ee](mailto:jurgen.ojalo@sm.ee)

## **MEETING VENUE**

### **Meriton Grand Conference & Spa Hotel**

Meeting room: Grand Panorama  
Address: Paldiski mnt 4, 10149 Tallinn, Estonia  
Tel. +372 628 8100  
Fax +372 628 8101  
E-mail: [conferencespa@meritonhotels.com](mailto:conferencespa@meritonhotels.com)  
<http://www.meritonhotels.com/conference-spa-hotel-tallinn/>

## **CONFIRMATION OF PARTICIPATION**

Kindly confirm your participation in the meeting by **13 January 2015** by using the on-line **registration form**, which is available on the NDPHS website at: [www.ndphs.org/?register,mtgs,final\\_drafting\\_team](http://www.ndphs.org/?register,mtgs,final_drafting_team).

## **ACCOMMODATION**

### **Meriton Grand Conference & Spa Hotel Tallinn**

Address: Paldiski mnt 4, 10149 Tallinn, Estonia  
Tel. +372 62 88 100  
Fax +372 62 88 101  
E-mail: [reservations@meritonhotels.com](mailto:reservations@meritonhotels.com)  
<http://www.meritonhotels.com/conference-spa-hotel-tallinn/>

The Ministry of Social Affairs has pre-booked rooms for the dates 20-22 January 2015 at the Meriton Grand Conference & Spa Hotel (which is also the meeting venue) at a favourable rate of 60 EUR per single room per night (breakfast included). To benefit from this scheme, please confirm your stay directly with the hotel no later than **13 January 2015** by using their e-mail - [reservations@meritonhotels.com](mailto:reservations@meritonhotels.com). Please add the reservation code **NDPHS** and your travelling dates, whether you wish to have single or double room and your payment method.

## **MEALS DURING THE MEETING**

Lunch and refreshments will be offered free of charge during the meeting. Please inform the Host about any dietary restrictions.

## **TRAVEL INFORMATION**

The Meriton Grand Conference & Spa Hotel is located close to the Old Town, about 6 km from the airport.

- Take bus No. 2 (<http://www.tallinn-airport.ee/eng/transport/publictransport>) from the airport (floor 0) towards the city centre until A.Laikmaa stop, across the road from the Viru shopping Centre. Then, take bus No. 40 from the Viru shopping Centre (sublevel) to the hotel (hotell "Tallinn" stop). Altogether the trip takes approximately 30 minutes. One ticket costs 1,6 EUR.
- Taking a taxi directly from the airport (<http://www.tallinn-airport.ee/eng/transport/taxi>) will cost around 10 EUR and will take approximately 15-20 minutes.

## **MEETING DOCUMENTS**

At the request of the EGs and TGs, the SWG Chair has prolonged the deadline for submitting inputs to the Action Plan accompanying the NDPHS Strategy 2020 until 17.00 CET 15 January 2015. The Secretariat will forward the submitted inputs to the representatives of the final drafting team meeting.

## **THE LOCATION OF THE MERITON GRAND CONFERENCE & SPA HOTEL**

[http://www.meritonhotels.com/conferenceandspa\\_map/](http://www.meritonhotels.com/conferenceandspa_map/)

