

**EG Chairs and ITAs
Seventeenth Meeting
Berlin, Germany
7 February 2014**

Reference	EG Chairs and ITAs 17/2/2
Title	Provisional annotated agenda
Submitted by	Secretariat
Summary / Note	This document provides explanatory notes regarding the items included in the provisional agenda and, within a given item, specifies actions requested from the meeting participants
Requested action	For reference

1. Welcome and opening of the meeting

The meeting will be opened and chaired by a representative of the Federal Ministry of Health of Germany.

2. Adoption of the agenda

The Meeting will be invited to **adopt** the Provisional agenda (submitted as document EG Chairs and ITAs 17/2/1).

3. Information by the NDPHS Chair Country and the NDPHS Secretariat

The Chair Country and the Secretariat will inform about the past and forthcoming meetings and developments of direct relevance to the Expert and Task Groups not covered elsewhere in the agenda of the meeting.

The Meeting will be invited to **take note** of the presented information.

4. Development of the NDPHS Strategy 2014-2020 and its Action Plan

4.1. Information by the Chair and the Secretariat on the status quo and the progress in work

The Chair Country and the Secretariat will inform the Meeting about the current state of affairs regarding the development of the NDPHS Strategy 2014-2020 and the progress in the work of the Strategy Working Group.

The Meeting will be invited to **take note** of the presented information.

4.2. Development of specific objectives of the NDPHS Strategy 2014-2020

With reference to a non-paper listing proposals regarding the topics in the NDPHS Strategy 2014-2020 and its Action Plan, the Secretariat will make introductory remarks regarding the development of specific objectives of the NDPHS Strategy 2014-2020.

The Meeting will be invited to consider the presented information and **advise**, as appropriate.

4.3. Development of the Action Plan; ensuring the coherence of the EGs' and TGs' inputs

While keeping in mind the conclusions from the seminar held the day before, the Meeting will be invited to **discuss** issues related to the development of the Action Plan accompanying the NDPHS Strategy 2014-2020 (e.g., ensuring the coherence of the EG's and TG's inputs; how to deal with and share responsibility for cross-cutting issues; resources necessary to implement the Action Plan) and **conclude**, as appropriate.

Further, the Expert and Task Groups will be invited to **agree** on the messages to the representatives of the EG Chairs & ITAs and TG Chairs & Coordinators in the Strategy Working Group, to be carried over to the process of developing the NDPHS Strategy 2014-2020.

4.4. Exchange of views on how to develop new approaches for future collaboration within the NDPHS and the NDPHS with other stakeholders in the region

The CSR 22 meeting requested the Strategy Working Group to develop new approaches for future collaboration within the NDPHS, in order to maximize the benefits and added value of cooperation within the network. The Strategy Working Group agreed that this request should be addressed, in particular, by expanding the cooperation with other regional networks and that the request should not be addressed as a separate goal in the Strategy, but should be taken into account when developing the targets and indicators.

The Meeting will be invited to discuss the issue of developing new approaches for future collaboration within the NDPHS and **advise**, as appropriate.

4.5. Other matters

The Meeting might wish to discuss other matters belonging to agenda item 4, which were not covered under other sub-items, and **conclude**, as appropriate.

5. Preparations for the forthcoming CSR and EG/TG meetings, and expected results

5.1. Finalization of the final report on the implementation of the past NDPHS Strategy

The CSR 22 reviewed the final report on the implementation of the NDPHS Strategy 2010-2013 and:

- “Requested the Expert and Task Groups to finalize their reports for 2010-2013 in accordance with the comments presented during and after the meeting and provide input to the Goal 1 to the Secretariat within one week;

- Invited the next EG Chairs and ITAs meeting to discuss the draft report on the implementation of the NDPHS Strategy 2010-2013 and decide on its finalization;
- Requested the Secretariat, in cooperation and with support of the Expert and Task Groups, to submit the final draft report on the implementation of the NDPHS Strategy in 2010-2013 to the CSR members for comments at least one month before the CSR 23 in spring 2014.”

With reference to document CSR 22/5.1/1¹, the Meeting will be invited to discuss and **agree** on steps and a timeline to finalize the report on the implementation of the NDPHS Strategy 2010-2013 for submitting it to the CSR 23, to be held on 24-25 April 2014.

5.2. NDPHS Progress report for 2013

The PAC 9 approved a template for monitoring of and reporting on the NDPHS progress² and decided that the reporting on the NDPHS progress will follow the calendar year.

The Meeting will be invited to **agree** on the steps and timeline to finalize the NDPHS Progress Report for submitting it to the CSR 23, to be held on 24-25 April 2014.

5.3. Exchange of experience on EG’s work in the Partnership, including reporting requirements and reporting formats

The Meeting will be invited to exchange views and experience on the EG’s and TG’s work in the Partnership, including reporting requirements and reporting formats and **conclude**, as appropriate.

6. Next EG Chairs and ITAs meeting

Representatives of the Expert Group Lead Countries will be invited to offer hosting the next EG Chairs and ITAs meeting.

The Meeting will be invited to consider possible date(s) and place of the next EG Chairs and ITAs meeting, and **decide**, as appropriate.

7. Any other business

The Meeting might wish to discuss any other relevant topics having shared interest between and for the EGs and TGs not covered under other agenda items and **conclude**, as appropriate.

8. Adoption of the EG Chairs and ITAs 17 meeting minutes

The Secretariat proposes that it would send out draft EG Chairs and ITAs 17 meeting minutes to the participants on 21 February 2014 and that comments on the draft would be due, at the latest, on 28 February 2014. The revised minutes would then be distributed on 4 March 2014 to be adopted *per capsulam* provided that no further comments are submitted within one week.

¹ Available at http://www.ndphs.org/?mtgs,csr_22_reykjavik (password CSR PAC@NDPHS).

² Available at: http://www.ndphs.org/?mtgs,pac_9_berlin

The Meeting will be invited to consider the Secretariat's proposal and **decide**, as appropriate.

9. Closing of the meeting

The Meeting is expected to terminate at 16:00 hours on 7 February 2014.