

**ADPY Task Group
Sixth Meeting
Klaipeda, Lithuania
10 October 2013**

Reference	TG 6
Title	Minutes
Submitted by	Lead partner Sweden
Summary / Note	-

1. Opening of the meeting and welcome

Ms Jurate Grubiliauskienė, director of Klaipeda City Public Health board opened the meeting and welcomed everybody to Klaipeda. Mr Håkan Leifman, chair of ADPY TG gave a short background and overviewed the project so far.

All the participants introduced themselves by name and organization.

2. Adoption of the agenda

The meeting adopted the agenda.

3. Implementation of the Project Work Packages

3.1 WP 4a Mapping, situation analysis and community reports

Mr Jon Sigfusson, ICSRA, introduced the meeting about the school survey and its outcomes. The report were delivered to each municipality in May according to plan. There has been a delay from Sovjetsk, Russia and the response rate was low. More questionnaires arrived to Iceland several months after deadline and the process was opened again. The Sovjetsk report is not as qualitative as wanted because of the low response rate.

The report is “a tip of an iceberg”. There are many more conclusions to be made if you dig in deeper in the data. All municipalities, who’s PIs has signed a contract of using the data, has received all data for their own use. The Russian PIs has not yet signed this contract and has only got the report so far. Mr Sigfussons slides are published at NDPHS website.

3.2 WP 4b Mapping, situation analysis and community reports

Ms Lene Lindberg, CES, introduced the meeting about the community readiness survey. Ms Lindberg explained how to read the report and the recommendations. The reports were sent to all municipalities 9th and 10th of October. That is several months later than planned. Ms Lindberg informed the meeting that the delay of the reports is about that the Russian questionnaire arrived to CES after the deadline. The time that was set aside could not be used when not all the results were received. Ms Lindbergs presentation is published on NDPHS website.



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3.3 WP 5 ADPY manuals and recommendations for local work

Ms Charlotta Rehman-Wigstad and Ms Mia Sundelin informed the meeting about the process for the manual and recommendation reports. They have studying the school survey, the CRM-survey and made a semi-structured questionnaire to all coordinators. The reports will contain five chapters.

1. Background of the project
2. Prevention on generally basis
3. ADPY-model
4. Description of the municipality
5. Recommendations

Ms Rehnman-Wigstad and Ms Sundelin has close contact with the municipality and are planning to have all reports, including the generic, more or less ready for the final conference in November in Stockholm.

4. 2014 and forward

Mr Håkan Leifman introduced a discussion how to continue the ADPY work.

Ms Therese Ahl, Nynäshamn asked if there are any interests of having a follow-up conference next year. In that case Nynäshamn municipality is willing to arrange such a conference. Mr Janusz Sieroslowski, Ministry of Health Poland, suggested to develop a network under NDPHS for the participating municipalities and new interested municipalities. That will open possibilities to get financial support and develop the ADPY work including more municipalities.

Mr Jens Guslund, Ministry of Health Norway, asked for a simplified model that can be used for more municipalities.

5. General discussion and conclusions

No other discussions and conclusions.

7. Any other business

No other business.

8. Adoption of the TG 6 meeting minutes

Ms Mia Sundelin proposed that the minutes will be sent out 24th of October and that comments on the draft would be due, at the latest 31st of October. The revised minutes would be distributed to be adopted *per capsulam* provided that no further comments are submitted within one week

9. Closing of the meeting

Mr Leifman thanked everyone for fruitful discussions and closed the meeting.



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