

**NDPHS Evaluation Team 2013  
Third Meeting  
Stockholm, Sweden  
5 September 2013**

<b>Reference</b>	ET2013 3/2/2
<b>Title</b>	Provisional annotated agenda
<b>Submitted by</b>	Secretariat
<b>Summary / Note</b>	This document provides explanatory notes regarding the items included in the provisional agenda and, within a given item, specifies actions requested from the meeting participants
<b>Requested action</b>	For reference

### **1. Welcome and opening of the meeting**

The meeting will be opened and chaired by Mr. Thomas Ifland, Evaluation Team Chair. The Swedish Ministry of Health and Social Affairs will welcome the participants on behalf of the hosting country.

### **2. Adoption of the agenda**

The Meeting will be invited to **adopt** the Provisional agenda (cf. document ET2013 3/2/1).

### **3. Draft evaluation report – presentation by the ET Consultant**

The Evaluation Consultant will introduce document “Independent Evaluation of the NDPHS 2013” (cf. document ET2013 3/3/1) and address to the attention of the Evaluation Team the key conclusions and recommendations.

The Meeting will be invited to **consider** the presented information and **make requests** for clarifications and/or additional details, if necessary.

### **4. Draft evaluation report – discussion and ET’s recommendations to the CSR**

The Meeting will be invited to discuss the Evaluation Consultant’s report, including the key conclusions and recommendations, as well as any other issues raised by ET members beyond the scope of the Evaluation Consultant’s report, and **conclude**, as appropriate. In this regard reference will be made to document “Evaluation Team’s preliminary views regarding the Evaluation Consultant’s recommendations and other issues proposed for discussion during the meeting” (cf. document ET2013 4/Info 1).

Having in mind the outcome of the above discussion as well as the ET 2 discussion and decision regarding the Evaluation Team’s Final report to the CSR, the Meeting might wish to reconsider the character and contents of its report and **decide**, as appropriate.

## **5. Presentation of the evaluation results to the CSR**

The Meeting will be invited discuss how the evaluation results should be presented to the CSR (presenters, contents, focus, documents, timing, etc.) and **decide**, as appropriate.

## **6. Any other business**

The Meeting might wish to discuss any other business not covered under other agenda items and **conclude**, as appropriate.

## **7. Adoption of the ET 3 meeting minutes**

The Secretariat proposes that it would send out draft ET 3 meeting minutes to the participants on 12 September 2013 and that comments on the draft would be due, at the latest, on 18 September 2013. The revised minutes would then be distributed on 19 September 2013 to be adopted *per capsulam* provided that no further comments are submitted within one week.

The Meeting will be invited to consider the Secretariat's proposal and **decide**, as appropriate.

## **8. Closing of the meeting**

The Meeting is expected to terminate at 16:30 hours on 5 September 2013.