

**NDPHS Evaluation Team 2013
First Meeting
Helsinki, Finland
5 February 2013**



Reference	ET2013 1/2/1
Title	Provisional agenda with timetable
Submitted by	Secretariat
Summary / Note	-
Requested action	Adoption

- 09:00 – 10:30
- 1. Welcome and opening of the meeting**
 - 2. Adoption of the agenda**
 - 3. Election of the ET Chair**
 - 4. Implementation of the assignment – an overall discussion**
 - 5. Planned outcomes of the ET and ET Consultant’s work – purpose, scope, inputs, length, division of responsibilities and timeline**
 - 5.1. ET Progress report for CSR 21
 - 5.2. ET Consultant’s evaluation report
 - 5.3. ET Final report for CSR 22
 - 5.4. Evaluation as the point of departure for the development of the NDPHS Strategy beyond 2013
- 10:30 – 10:50 Coffee break
- 10:50 – 12:00
- 5. Planned outcomes of the ET and ET Consultant’s work – scope, inputs, length and deadlines (cont’d)**
- 12:00 – 13:00 Lunch
- 13:00 – 15:00
- 6. Interviews to be held by the ET Consultant**
 - 6.1. Content of interviews and interview questionnaire
 - 6.2. Interviewees and timeline
 - 7. Next ET meeting**
 - 8. Any other business**
 - 9. Adoption of the ET 1 meeting minutes**
- 15:00
- 10. Closing of the meeting**