

**NDPHS Evaluation Team 2013  
First Meeting  
Helsinki, Finland  
5 February 2013**

<b>Reference</b>	ET2013 1/Info 1
<b>Title</b>	Practical information for participants
<b>Submitted by</b>	Secretariat

**CONTACT INFORMATION**

**NDPHS Secretariat**

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**The Host**

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**MEETING VENUE**

**Ministry of Social Affairs and Health**

Meeting room: Iso, 1<sup>st</sup> floor  
Address: Kirkkokatu 14, 00170 Helsinki  
Tel: +358 295 16001  
<http://www.stm.fi>

**CONFIRMATION OF PARTICIPATION; REGISTRATION FORM**

Kindly confirm your participation by **22 January 2013** by filling out the on-line registration form, available at: [http://www.ndphs.org/?mtgs.et2013\\_1\\_helsinki](http://www.ndphs.org/?mtgs.et2013_1_helsinki).

## ACCOMMODATION

### Scandic Paasi Hotel

Address: Paasivuorenkatu 5 b, 00530 Helsinki

Tel: + 358 9 2311 700

Fax: +358 9 2311 711

E-mail: [paasi@scandichotels.com](mailto:paasi@scandichotels.com)

<http://www.scandichotels.com/Hotels/Countries/Finland/Helsinki/Hotels/Scandic-Paasi/>

The Ministry of Social Affairs and Health has pre-booked rooms at Scandic Paasi Hotel, at a favourable rate of **134 EUR for a standard single room** and **144 EUR for a double standard room per night** (the price includes breakfast). To benefit from this scheme, please confirm your stay directly with the hotel no later than **21 January 2013**. The **reservation code is: NDP030213**.

## MEALS DURING THE MEETING

Lunch and refreshments will be offered free of charge during the meeting.

## TRAVEL INFORMATION

Travelling from Helsinki-Vantaa Airport, your choices of transportation to the hotel are as follows:

- Bus 615, 615T, 615N, 615TK, 615V to Hakaniemi Station (the trip takes about 30 minutes and costs 4,50 EUR). The hotel is about 50 meters from the Hakaniemi metro station.
- Finnair City Bus to Central Railway Station (the trip takes about 30 minutes and costs 6,20 EUR). Helsinki railway station is about 1,8 km from the hotel, estimated walking time is about 15 minutes.
- Taking a taxi directly to the hotel or the meeting venue costs around 50 EUR. The trip takes about 25 minutes.

At the airport, the bus stops and taxi stations are situated in front of the terminals.

Travelling from the hotel to the meeting venue

- The hotel is within a walking distance (1,3 km) from the meeting venue (Kirkkokatu 14). Estimated walking time is about 15 minutes (see the map).

## PERSONAL INVITATION FOR VISA

Participants who are in need of an invitation for a visa to enter Finland are kindly requested to provide a scanned copy of passport **no later than 14 January 2013** to:

Ms. Marjatta Fyhr

Phone: +358 295 163126

E-mail: [marjatta.fyhr@stm.fi](mailto:marjatta.fyhr@stm.fi)

## MEETING DOCUMENTS

All documents submitted to the meeting are available for downloading at: [http://www.ndphs.org/?mtgs,et2013\\_1\\_helsinki](http://www.ndphs.org/?mtgs,et2013_1_helsinki). Participants are kindly requested to bring their own copies to the meeting.

## THE LOCATION OF THE EVENT PREMISES

