

**Ad hoc Working Group on the Secretariat's Legal Capacity (SLC)
First Meeting
Oslo, Norway
11 December 2006**

Reference	SLC/Info 1
Title	Practical information for participants
Submitted by	Secretariat
Summary / Note	-

CONTACT PERSON

NDPHS Secretariat

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The Host

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CONFERENCE VENUE

Hotel Bristol

Kristian IV's gate 7
0164 Oslo
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Tel.: +47 22 82 60 00
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Website: www.bristol.no

CONFIRMATION OF PARTICIPATION

Please confirm your participation in the meeting to the Secretariat's Contact Person, Ms. Asha Davis, by **24 November 2006**.

ACCOMMODATION

The Host recommends that PAC Participants stay at the **Hotel Bristol** (coordinates listed in the Conference venue section above), which is also serving as the CSR and PAC venue. The price per night is NOK 1,100 and includes breakfast.

Should you wish to stay at the Hotel Bristol, please **indicate this preference by marking the appropriate box in the Registration Form for the CSR 10 and PAC 3 events (distributed separately in Secretariat's email of 17 November 2006, ref. code VM-061117-02) or directly to the Secretariat (should not you decide to take part in CSR 10 and/or PAC 3 events (please include information about the number of nights). Upon receiving your information as to**

whether and how many nights you would like to stay at Hotel Bristol, the **Secretariat will contact the Hotel Bristol directly to book your reservation.**

For co-ordination purposes, please note that in order for the Secretariat to book your hotel reservation at the Hotel Bristol, we need to receive your information by **24 November 2006**. **The Secretariat will not be able to make hotel reservations for Participants who submit their information after the deadline.**

The cost of the hotel is to be borne by each Participant, and **should be paid to the Hotel Bristol upon checking out.**

Participants who wish to stay at a hotel other than Hotel Bristol are kindly asked to make their own hotel reservations.

LUNCH AFTER THE MEETING

The Host will provide lunch after the meeting free of charge. **Please inform the Secretariat of your meal preferences and any dietary requirements/food allergies by either filling out the Registration form or directly to the Secretariat (should not you decide to take part in CSR 10 and/or PAC 3 events).**

TRAVEL INFORMATION

For travel from Oslo Airport to Hotel Bristol, take the **Airport Express Bus** (SAS Flybussen) to **Professor Aschehougs Plass**, which is next to the Hotel Bristol. The SAS Flybussen departs every 20 minutes. The approximate time of travel is 50 minutes and the cost is NOK 120 (NOK 220 for a return-ticket).

Alternatively, Participants can take the **Airport Express Train** to Oslo Central station, and then take a taxi to their desired destinations. The Express Train departs every 10 minutes.

For those who wish to take a **taxi** from the Airport to their desired destination, you are advised to ask for a fixed price starting at NOK 600.

PERSONAL INVITATION FOR VISA

Participants who are in need of a personal invitation for a visa application to enter Norway are kindly requested to contact Mr. Jørgen Kaurin (please find his contact details listed in the section on Contact Persons of this document).

OTHER INFORMATION

Simultaneous English-Russian interpretation will be provided by the Host.