



EG on Non-Communicable Diseases related to Lifestyles and Social and Work Environments

Fourth Meeting NCD-4 (partially together with the Task Group on Occupational Safety and Health)

Helsinki, Finland

Wednesday 23 May to Friday 25 May 2012

Reference	NCD 4/Info1
Title	Practical information for participants
Submitted by	NCD EG Secretariat

CONTACT PERSONS FOR ORGANIZATIONAL MATTERS:

NCD EG Mr. Dmitry Titkov NCD EG ITA Finnish National Institute for Health and Welfare Lintulahdenkuja 4, 00531 Helsinki, Finland Phone: +358 40 540 1525 Fax: +358 9 773 2922 E-mail: dmitry.titkov@thl.fi	The Host Mr. Olli Kuukasjärvi Ministerial Adviser Ministry of Social Affairs and Health P.O.BOX 33, 00023 Government, Finland Tel: +358 9 160 73168 Fax: +358 9 160 73296 E-mail: olli.kuukasjarvi@stm.fi
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MEETING VENUE

Finnish Institute of Occupational Health

Address: Topeliuksenkatu 41 a A, FI-00250 Helsinki

Registration at the entrance

CONFIRMATION OF PARTICIPATION

In order to confirm your participation, please fill in the electronic registration form on the NDPHS webpage http://www.ndphs.org/?mtgs,ncd_eg_4_helsinki as soon as possible. In order to provide the accommodation at Hotel Crowne Plaza (see below) with the discount price you need to register no later than **Wednesday 9 May, 2012**. We recommend that you do your registration even if you might not be quite sure if you can attend or not. If you inform us about your cancellation by **Monday 21 May**, there will be no financial expenses involved.

ACCOMMODATION

Participants are responsible for their travel and accommodation arrangements themselves.

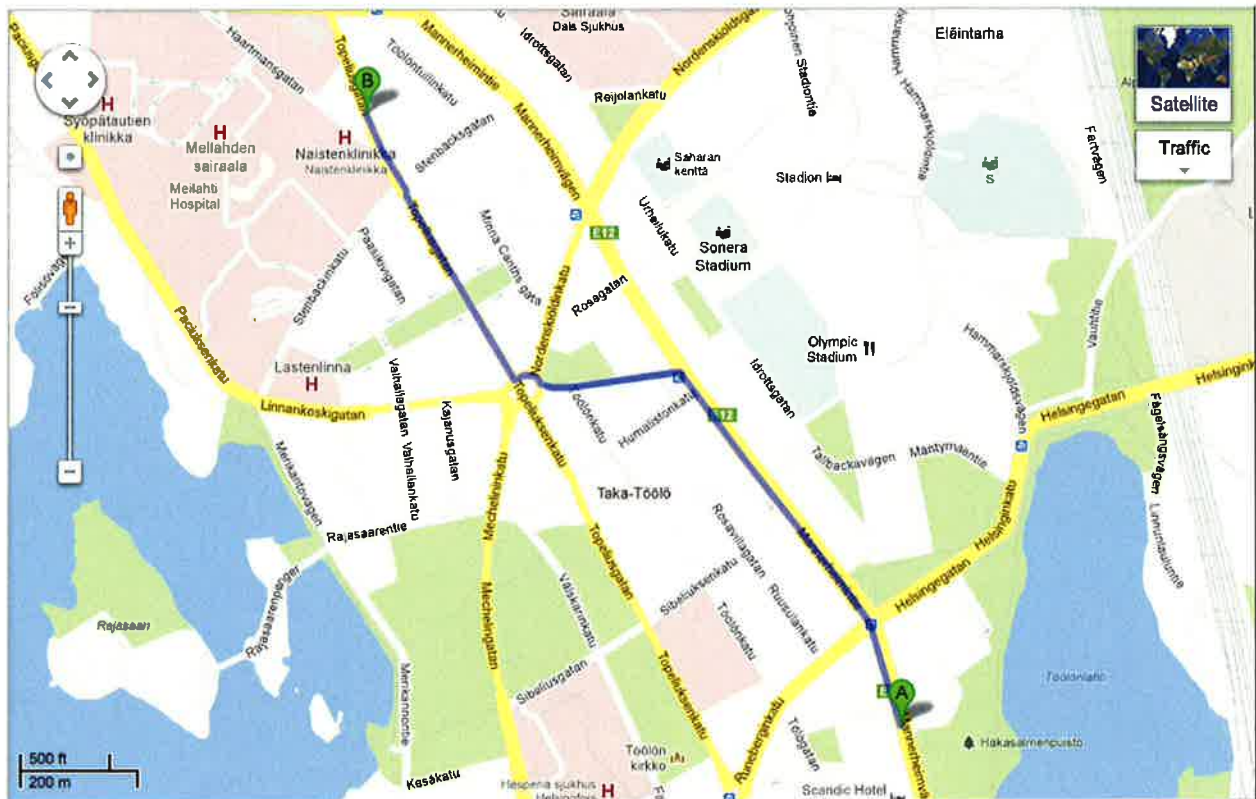
The Ministry of Social Affairs and Health has pre-booked rooms at **Hotel Crowne Plaza**, at a favourable rate of 125 EUR for a single room per night. To obtain this, please respect the registration deadline of **9 May 2012**. **Requests about reservation are to be done to NCD EG ITA Mr.Dmitry Titkov at dmitry.titkov@thl.fi**. Otherwise, you are free to find accommodation according to your own preferences.

Crowne Plaza Helsinki
Mannerheimintie 50
00260 Helsinki
FINLAND

tel. +358 9 2521 0000
fax. +358 9 2521 3999
e-mail: helsinki.cph@restel.fi

More information:
<http://www.crowneplaza-helsinki.fi/>

The Crowne Plaza Hotel is situated in a 20-minute walking distance from the meeting venue:
A – Crowne Plaza Hotel
B – Finnish Institute of Occupational Health



TRAVEL INFORMATION

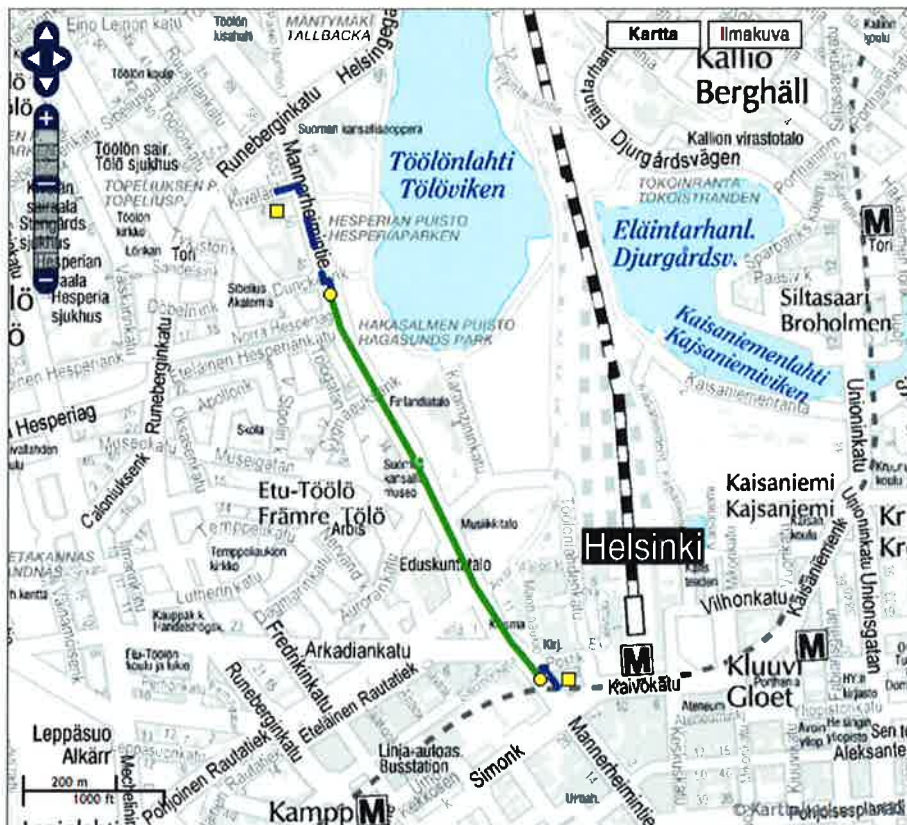
Travelling from Helsinki-Vantaa Airport, your choices of transportation to downtown Helsinki are:

- (i) Bus 615 from platform 21 to Central Railway Station (takes about 35-40 minutes). Price: 4,50 EUR.
- (ii) Finnair City Bus from platform 10 every twenty minutes to Central Railway Station (takes about 25 minutes). Price: 6,20 EUR.
- (iii) Taking a taxi to the downtown costs around 35-40 EUR. The trip takes about 20 minutes.

At the airport, the bus stops and taxi stations are situated in front of the terminals.

From the Central Railway Station you can reach both the Crowne Plaza Hotel or the Finnish Occupational Health Institute by **trams 4 and 10**. The tram stop is right behind the Sokos Shopping Mall and Hotel Building.

Below is the map of how to get from the Central Railway Station to the Crowne Plaza Hotel. You need to get off at stop “Hesperian puisto” and walk some 400 meters straightforward on the left side.



To get to the Finnish Institute of Occupational Health from the Central Railway Station, you may take trams 4 or 10 and get off at tram-stop “Töölön tulli”. See the map below for the directions.



The tickets both at trams and buses are to be obtained from the driver. The tickets inside Helsinki City costs 2,70 euros.

PERSONAL INVITATION FOR VISA

Participants who are in need of an invitation for a visa to enter Finland are kindly requested to provide a scanned copy of passport as soon as possible, **no later than 9 May 2012** to:

Ms. Marjatta Fyhr
 Phone: +358 9 160 74179
 e-mail: marjatta.fyhr@stm.fi

MEALS

Lunch and refreshments will be offered free of charge during the meeting. Additionally the dinner on Thursday evening together with OSH-TG participants will be provided by the courtesy of the Ministry of Social Affairs and Health.

MEETING DOCUMENTS

Meeting documents will be posted on http://www.ndphs.org/?mtgs,ncd_eg_4_helsinki. Participants are expected to themselves print and bring all documents to the meeting.