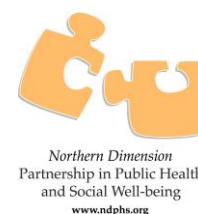


**Expert Group on HIV/AIDS and Associated Infections  
3<sup>rd</sup> planning workshop  
Riga, Latvia  
13-14 December, 2011**



<b>Reference</b>	HIV/AIDS&AI workshop 3/Info 1
<b>Title</b>	Practical information for participants
<b>Submitted by</b>	ITA in coordination with the Host

### **CONTACT PERSONS**

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### **MEETING VENUE AND ACCOMMODATION**

<b>Avalon Hotel, Riga</b>  70 Kaleju St. LV-1050 Riga, Latvia Phone +371 67 169 999 Fax +371 67 160 751 E-mail: <a href="mailto:reservations@hotelavalon.eu">reservations@hotelavalon.eu</a> Website: <a href="http://www.hotelavalon.eu">http://www.hotelavalon.eu</a>
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### **CONFIRMATION OF PARTICIPATION**

Kindly confirm your participation by means of the on-line registration form which is available at [http://www.ndphs.org/?mtgs,hiv-aids&ai\\_workshop\\_3](http://www.ndphs.org/?mtgs,hiv-aids&ai_workshop_3) **no later than November 30, 2011.**

## ACCOMMODATION

Please book directly by e-mail: <mailto:reservations@hotelavalon.eu>. Inform the hotel about your credit card no, and refer to the reservation code: "HIV/AIDS&AI".

**NB!** If you have been informed about EU financing available for your travel, the reservation will be done by Outi Karvonen, please send an e-mail to [outi.karvonen@thl.fi](mailto:outi.karvonen@thl.fi) before **30 November**.

Single room 52 EUR or  
Double room 60 EUR per night

More information in the address: <http://www.hotelavalon.eu>

## VISA

If you need a visa to Latvia, please contact your travel agency.

## MEALS

Refreshments and lunches will be offered during the meeting, as well as a dinner on Tuesday, December 13<sup>th</sup>.

## MEETING DOCUMENTS

Participants are expected to print all documents and bring them to the meeting.

## TRAVEL INFORMATION

Participants are responsible for their own flight arrangements.

**NB!** Those who have been informed about EU financing available, are asked to buy their flight tickets through Internet, save the boarding passes and invoice Marek Maciejowski after the meeting with a Travel claim form which will be sent to you.

## Instructions from the Hotel:

### Riga International Airport - AVALON Hotel

Riga International Airport (RIX) is located in 10kms from our hotel. There are 3 ways how to get to AVALON Hotel:

1. An airport bus No.22 that starts at 5:30am and finishes at 10:30pm. The bus stop to get on this bus No.22 located on the opposite side of the Airport car park that you will see once you exit the airport. It departs around every 20 minutes and costs 50 local cents (santimes). Step off at bus stop "Stockmann". Cross the road and walk back 3 minutes.
2. We recommend you to take a taxi service directly to our hotel. It provides good service quality and price and costs 12 LVL (AVALON Hotel address is: 13.Janvara Street 19).
3. We also can offer you VIP transfer Service which provides the best service quality and costs 16,50LVL Hotel can organize transfer from/to the airport.

### **The Central Bus station –AVALON Hotel**

AVALON hotel is located just opposite the central bus station, in 7 minutes walking distance. You leave the Bus Station and turn left towards Old Riga by walking under the railway line as the railway is on a bridge above you. Then walk down a few steps in to the underpass to get you to the other side of the road. Take the left side steps before the end of the tunnel back up to ground level. Once you emerge you should be facing a small ticket shops. If you look to the left you will see quite high glass building – AVALON hotel.

### **The Train Station – AVALON Hotel**

The Train station is located in 10 minutes walking distance from the hotel. Walk to 13. Janvara Street and a little to the left and you will find an underpass to get you to the other side of the road. Take the left stairs at the end of the underpass and then on this new side of the road walk along the footpath that takes you over some water. Keep walking along that path next to the road and after about 100 metres you will see the Metropole Hotel on the right. Cross the road separating you from the Metropole and walk to the left side of the Metropole past it. Then go straight and you will see quite high glass building – AVALON Hotel