

**8<sup>th</sup> Partnership Annual Conference side-event  
on Healthy lifestyle - the corner stone of public health  
St. Petersburg, 24<sup>th</sup> November 2011**

<b>Reference</b>	PAC – 8 SE Info
<b>Title</b>	Practical information for participants_ Rev 1
<b>Submitted by</b>	NCD EG

**CONTACT INFORMATION**

<p><b>Dr Mikko Vienonen</b> Chair Ministry of Social Affairs and Health Sysimiehenkuja 1 FI-00670 Helsinki Phone: +358 50 442 1877 E-mail: <a href="mailto:m.vienonen@kolumbus.fi">m.vienonen@kolumbus.fi</a></p>	<p><b>The Host</b> <b>Dr. Evgeny Slastnykh</b> Chief of division Ministry of Health and Social Development Rakhmanovskiy Pereulok 3 Moscow 127994 Russia Phone: +7 4956924217 Fax: +7 4956924217 E-mail: <a href="mailto:slastnykhEI@rosminzdrav.ru">slastnykhEI@rosminzdrav.ru</a></p>
<p><b>Ms Marja Tuomi</b> ITA Finnish Institute of Occupational Health Topeliuksenkatu 41aA FIN-00250 Helsinki FINLAND Phone: +358 30 474 2929 Mobile +358 43 8245314 E-mail: <a href="mailto:marja.tuomi@ttl.fi">marja.tuomi@ttl.fi</a></p>	<p><b>Ms. Yulia Bakonina</b> Consultant Ministry of Health and Social Development Rakhmanovskiy Pereulok 3 Moscow 127994 Russia Phone: +7 495 6972952 E-mail: <a href="mailto:bakoninaja@rosminzdrav.ru">bakoninaja@rosminzdrav.ru</a></p>

**PERSONAL INVITATION FOR VISA**

Personal invitations (for visas) will be issued by the Host. If you are in need of visa to enter Russia, please send a **scanned copy of your passport in an original size** as well as the **following information** to Ms **Faina Kuklna** (e-mail: [visa@publicity.ru](mailto:visa@publicity.ru), tel. + 7 495 775 1550) with a copy to Ms. Yulia Bakonina (phone: +7 495 6272952, email: [BakoninaJA@rosminzdrav.ru](mailto:BakoninaJA@rosminzdrav.ru)):

1. Last name
2. First name
3. Date of birth
4. Place of birth
5. Sex
6. Nationality
7. Passport
8. Date of issue
9. Expiry date
10. Profession
11. Employer
12. Business address, tel, fax
13. Town in which you would like to receive the visa

- 14. Reason for travel
- 15. Entry date to Russia

You are kindly requested to send the above mentioned information no later than **7 November 2011**. The swiftest way to get the visa may be through your local travel agency.

### **VISA EXPENSES AND LOCAL TRAVEL**

All participants should pay themselves visa expenses and local travel (airport transportation).

### **MEETING VENUE AND ACCOMMODATION**

#### **Astoria Hotel\*\*\*\*\***

39 Bolshaya Morskaya  
190000 St Petersburg  
Russia  
Tel: +7 812 494 5757  
Fax: +7 812 494 5059  
<http://www.thehotelastoria.com>

#### **Park Inn Nevsky\*\*\*\***

<http://www.parkinn.com/hotel-stpetersburg>  
walking distance to Astoria Hotel along Nevsky Prospekt (about 1,5 km)

#### **Ambassador Hotel \*\*\*\***

<http://www.ambassador-hotel.ru>,  
walking distance to Astoria Hotel (about 1,5 km)

The Ministry of Health and Social Development of the Russian Federation has negotiated special single room rate of 7 600 Russian Rubles (approximately 180 Euro) for a deluxe room and 8 600 Russian Rubles for a superior room (approximately 200 Euro) for those, who wish to stay in legendary Astoria Hotel, which is the event's venue.

Hotel Astoria occupies an unrivalled setting in St Isaac's Square at the hub of St Petersburg's vibrant city centre. St Isaac's Cathedral stands opposite Hotel Astoria, and the renowned Hermitage Museum is only a short walk away. The rate is valid for the following dates: 23, 24, 25 November 2011.

To take advantage of this discounted rate which includes applicable taxes and breakfast, participants should use the booking form attached. Please send the form by fax to the hotel. The rate is refundable in case of cancellation 72 hours prior to the date of arrival and available until 14 November 2011.

We may suggest some less expensive accommodation options as well. The following hotels may be booked at the special discount rates:

1. Park Inn Nevsky <http://www.parkinn.com/hotel-stpetersburg>, 3 700 Russian Rubles (approx. 90 Euro) per night, a new hotel just opposite Moskovsky train station, where trains from Moscow arrive Walking distance to Astoria Hotel along Nevsky Prospekt.
2. Ambassador Hotel <http://www.ambassador-hotel.ru>, 3 590 Russian Rubles (approx. 80 Euro) per night, a decent property in walking distance to Astoria

To take advantage of these discounted rates which includes applicable taxes and breakfast, participants should use the booking forms attached. Please send the form directly to the hotel. The rate is non-refundable and available until 20th November 2011.

Bus shuttle service to/from Astoria hotel will be provided for participants, staying in the hotels, mentioned above.

## CONFIRMATION OF PARTICIPATION; REGISTRATION FORM

Kindly confirm your participation **at latest by November 14, 2011** by using the on-line registration form, available at: [http://www.ndphs.org/?mtgs,ndphs\\_pac-8\\_side-event](http://www.ndphs.org/?mtgs,ndphs_pac-8_side-event)

Please register to PAC side-event as soon as you can because the number of participants is limited. If you need to cancel your participation you can do it by informing MarjaTuomi ([marja.tuomi@ttl.fi](mailto:marja.tuomi@ttl.fi)).

## MEALS DURING THE MEETING

Lunch and refreshments will be offered free of charge during the PAC-8 side-event.

Participants are invited to a dinner which will take place at 19.00 on 24<sup>th</sup> November 2011.

## INTERPRETATION

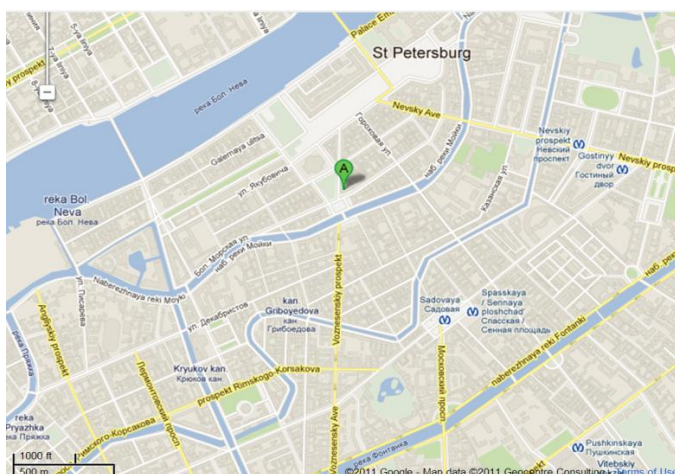
The Host will provide simultaneous English/Russian interpretation during the event.

## THE LOCATION OF ASTORIA HOTEL

Astoria Hotel is located in the city's center, on Saint Isaac's Square. It is a twenty five-minute walk from the main rail station. Pulkovo International Airport is 20 kilometres south of the city.

### By taxi

A trip from Pulkovo Airport to Astoria hotel will cost approx. 35 EUR. A trip from Finlandsky train station or Moskovsky train station will cost approx. 10-20 EURO.



## **MEETING DOCUMENTS**

Participants are expected to themselves print and bring all documents to the PAC-8 side-event.

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**CREDIT CARD AUTHORISATION FORM**

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**NDPHS/MINISTRY OF HEALTH AND SOCIAL DEVELOPMENT OF THE RUSSIAN FEDERATION**

**Dear Guest**

If you would like to make a reservation in our hotel and guarantee your reservation with a credit card, please complete this form and send back to fax number **+7 812 494 5134**.

**From** \_\_\_\_\_

**Fax No.** \_\_\_\_\_ **Tel No.** \_\_\_\_\_

**We are glad to offer you accommodation in our hotel with special price (please, mark an option):**

- Deluxe room with view on Bolshaya Morskaya street with price 7600 RUB for single room per night including VAT and breakfast.**
- Superior Deluxe room with view on St. Isaak Cathedral with price 8600 RUB for single room per night including VAT and breakfast.**

**We are informing you that this offer is valid until 14.11.2011.**

**Herewith I confirm reservation in Astoria Hotel and authorize you to debit my Credit Card for the following charges:**

**Guest Name** \_\_\_\_\_

**Arrival Date** \_\_\_\_\_ **Departure Date** \_\_\_\_\_

**Room Charge inc Taxes** Yes / No      **Breakfast** Yes / No

**Extra charges (Please advise ALL or Selected)** \_\_\_\_\_

**Cardholder Name** \_\_\_\_\_

**Credit card number** \_\_\_\_\_

**Type of credit card** \_\_\_\_\_ **Expiry date** \_\_\_\_\_

**Signature of credit card holder** \_\_\_\_\_

**If you have any questions, please do not hesitate to contact us.**