

**Committee of Senior Representatives (CSR)
Nineteenth Meeting
Brussels, Belgium
27-28 October 2011**

Reference	CSR 19/2/2/Rev 1
Title	Revised provisional annotated agenda
Submitted by	Secretariat
Summary / Note	This document provides explanatory notes regarding the items included in the provisional agenda and specifies actions requested from the meeting participants.
Requested action	For reference

1. Opening of the meeting and welcome

The meeting will be opened by Mr. Evgeny Slastnykh, Chief of Division, Ministry of Health and Social Development of Russian Federation, who will chair it.

The Host, the European Commission, will welcome the participants.

2. Adoption of the agenda

The Meeting will be invited to **adopt** the Revised provisional agenda with timetable (cf. document CSR 19/2/1/Rev 1).

3. Presentations by the European Commission

The European Commission will be invited to present its activities and achievements related to public health and social well-being including, but not limited to its contribution to the NDPHS process.

The Meeting will be invited to **take note** of the presented information.

4. Statements by the invited guests

The CSR Chair has invited the ESF Baltic Sea Network, the Union of the Baltic Cities and the SEEHN Network to attend the meeting and make presentations.

With reference to the ongoing working contacts between the ESF Baltic Sea Network and the NDPHS, the ESF Baltic Sea Network will be invited to make a statement on possible cooperation between the two networks (cf. document CSR 19/4/Info 1).

Further, with reference to the ongoing working contacts between the Union of the Baltic Cities Commission on Health and Social Affairs and the NDPHS, the Union of the Baltic Cities will be invited to make a statement on possible cooperation between the two networks (cf. document CSR 19/4/Info 2).

Finally, the SEEHN Network will be invited to present the Network and its recent achievements, including the outcome of the Third Health Ministers' Forum, held in Banja Luka, Bosnia and Herzegovina on 13–14 October 2011.

The Meeting will be invited to consider the provided statements and **decide**, as appropriate.

5. Information by the NDPHS Chairmanship and the NDPHS Secretariat

The NDPHS Chairmanship and the Secretariat will briefly inform about the following:

- Meetings in which they recently took part or plan to attend (cf. document CSR 19/5/Info 1/Rev 1 and 19/5/Info 4);
- NDPHS contribution to, and participation in the 20th Baltic Sea Parliamentary Conference (cf. document CSR 19/5/Info 2 and CSR 19/5/Info 3);
- NDPHS contribution to, and participation in the 2nd Annual EUSBSR Forum;
- Their other main activities during the period since the CSR 18 in Oslo, Norway.

The Meeting will be invited to **take note** of the presented information and **decide**, as appropriate.

6. Information by the NDPHS Partners and Participant

The Partners¹ and the Participant will be invited to present information regarding their activities of relevance to the NDPHS, which are not covered in other agenda items. It is recommended that the focus of the presentations be on the issues that the Partners and the Participant would like to propose that the NDPHS would follow up on in the future. It should also be noted that the Chair has decided that only five minutes will be allocated for each presentation.

The Meeting will be invited to **take note** of the presented information.

7. Legal capacity of the NDPHS Secretariat

7.1 Finalization and signing of the Agreement on the establishment of the NDPHS Secretariat

The CSR 18 expressed its support for the expedite concluding of an Agreement on the establishment of the NDPHS Secretariat with its own legal capacity. The Chair Country, Norway and Sweden will be invited to inform about the progress made since the CSR 18 and propose further steps to be taken to establish the NDPHS Secretariat with its own legal capacity.

The Meeting will be invited to consider the presented information and **decide**, as appropriate.

7.2 Adoption of the NDPHS Secretariat Terms of Reference

The Chair Country will introduce draft NDPHS Secretariat Terms of Reference (cf. document CSR 19/7.2/1).

The Meeting will be invited to **adopt** the presented Terms of Reference, as appropriate.

¹ For the BSSSC statement cf. documents CSR 19/6/Info 1 and CSR 19/6/Info 2.

8. Implementation of the NDPHS Strategy and the health sub-area of Priority Area 12 in the EUSBSR Action Plan

8.1 Progress and future steps toward implementing the NDPHS goals and mid-term operational targets

The focus in this item will be exclusively on the issues concerning the progress and future steps toward implementation of the NDPHS Goals and Operational Targets. The Expert Groups will be invited to briefly inform about the progress in the implementation of the respective NDPHS goals and operational targets, with a focus on those operational targets where further efforts are warranted.

a) **Goal 1: The role and working methods of the NDPHS are strengthened**

The Secretariat will inform about the progress in the implementation of Goal 1, including the progress in the facilitation of projects (cf. document CSR 19/8.1/Info 1/Rev 1), and propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

Thematic area 1: Containing the spread of HIV/AIDS and tuberculosis

b) **Goal 2: Prevention of HIV/AIDS and related diseases in the ND-area has improved; and Goal 3: Social and health care for HIV infected individuals in the ND area is integrated**

The HIV/AIDS&AI EG will be invited to inform about the progress in the implementation of Goals 2 and 3 and to propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

c) **Goal 4: Resistance to antibiotics is mitigated in the ND area**

The PPHS EG, on behalf of the AMR TG, will be invited to inform about the progress in the implementation of Goal 4 and to propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

Thematic area 2: Accessibility and quality of primary health care

d) **Goal 5: Inequality in access to qualified primary health care in the ND area is reduced**

The PPHS EG will be invited to inform about the progress in the implementation of Goal 5 and to propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

Thematic area 3: Prison health care policy and services

e) Goal 6: Prison policy in the ND area provides for that the health and other needs of inmates are readily met and easily accessed, and that gender specific needs of women and the needs of children accompanying their mothers are addressed

The PPHS EG will be invited to inform about the progress in the implementation of Goal 6 and to propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

Thematic area 4: Lifestyle-related non-communicable diseases and good social and work environments

f) Goal 7: The impact in the ND countries on society and individuals of hazardous and harmful use of alcohol and illicit drugs is reduced

g) Goal 8: Pricing, access to and advertising of alcoholic beverages is changed to direction, which supports the reduction of hazardous and harmful use of alcohol

h) Goal 9: Tobacco use and exposure to tobacco smoke is prevented and reduced in the ND area

The ASA EG and NCD EG will be invited to inform about the progress in the implementation of Goals 7, 8 and 9 and to propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

i) Goal 10: The NDPHS Strategy on Health at Work is implemented in the ND area

j) Goal 11: Public health and social well-being among indigenous peoples in the ND area is improved

The NCD EG, on behalf of the OSH TG and IMHAP TG, will be invited to inform about the progress in the implementation of Goals 10 and 11 and to propose issues for possible decision by the Meeting.

The Meeting will be invited to consider the presented information and proposals, and **decide**, as appropriate.

8.2 Revision of the NDPHS goals and mid-term operational targets

With reference to the document presenting the consolidated EG/TG proposals regarding the revision of the NDPHS goals and mid-term operational targets (and the indicators linked to them) (cf. document CSR 19/8.2/1), the EG Chairs and ITAs will be invited to briefly introduce their EG's and the respective TG's proposals.

The Meeting will be invited to consider the presented proposals, **discuss** further steps regarding the adoption of the revised NDPHS goals, operational targets and indicators, and **decide**, as appropriate.

8.3 Other matters

With reference to document CSR 19/8.3/Info 1, the European Commission will be invited to inform about the general progress in the implementation of the EUSBSR, as well as the 2nd EUSBSR Annual Forum held on 25-26 October 2011 in Gdańsk, Poland.

The Meeting will be invited to **take note** of the presented information.

Further, the European Commission will be invited to inform about the progress in the development of the EUSBSR general-level targets and indicators and the foreseen further steps aimed to have these and Priority Area-level ones in place (including those for the health sub-area of PA 12).

The Meeting will be invited to **consider** the presented information and **decide**, as appropriate.

Finally, the Secretariat will be invited to introduce the request from the South Ostrobothnia Healthcare District for the PrimCare IT project to be included as a flagship project in the EUSBSR Action Plan (cf. document CSR 19/8.3/1) and the proposed Elements for the development of EG/TG Annual Work Plans (cf. document CSR 19/8.3/2).

The Meeting will be invited to **consider** the presented request and proposal and **decide**, as appropriate.

The Meeting might wish to discuss other matters falling under item 8, which were not covered under other sub-items, and **decide**, as appropriate.

9. NDPHS contribution to the forthcoming ND Senior Officials Meeting

The Secretariat will introduce a draft NDPHS report proposed to be submitted to the forthcoming ND Senior Officials Meeting to be held on 8 November 2011 in Reykjavik, Iceland (cf. document CSR 19/9/1).

The Meeting will be invited to **consider** the presented draft and **approve** it for submission to the ND Senior Officials Meeting, as appropriate.

10. Preparations for the ministerial-level PAC 8 and its side-event

10.1 Future NDPHS Chair and Co-Chair

The Chair Country Russia will inform about its consultations with Partner Countries regarding the next NDPHS Chair and Co-Chair.

The Meeting is invited to **consider** the presented information and **conclude**, as appropriate.

10.2 NDPHS Position paper aimed to raise the profile of health and social well-being in the next EU financial period's EU funding programmes operating in the ND area

The Secretariat will introduce a draft NDPHS Position paper aimed to raise the profile of health and social well-being in the next EU financial period's EU funding programmes operating in the ND area (cf. document CSR 19/10.2/1) and will propose further steps regarding it.

The Meeting will be invited to **consider** the presented draft and the proposed further steps and **decide**, as appropriate.

10.3 NDPHS Action Plan on Prevention of Non-communicable Diseases

The NCD EG Chair and the ASA EG Chair will be invited to introduce a draft NDPHS Action Plan on Prevention of Non-communicable Diseases (cf. document CSR 19/10.3/1), as well as inform about the progress in the substance-related preparations for the PAC 8 side-event with a focus on the issues requiring the CSR attention and decision (cf. document CSR 19/10.3/2).

The Meeting will be invited to **consider** the presented document and information, **discuss** (i) further steps regarding finalization and adoption of the Action Plan, as well as (ii) other issues raised by the two EG Chairs, and **decide**, as appropriate.

10.4 NDPHS Annual progress report for 2011

While keeping in mind the presentations made under the agenda item 8, the Meeting will be invited to consider general issues arising from the Progress report (cf. document CSR 19/10.4/1) and **decide**, as appropriate.

Further, the Meeting will be invited to consider and, if necessary, **revise** the presented report, and **approve** it for submission, for adoption, to the forthcoming PAC 8 with the understanding that the Secretariat would update the report should new relevant information become available in the meantime.

10.5 NDPHS Annual work plan for 2012

The Secretariat will briefly introduce the proposed NDPHS Work Plan for 2012 (cf. document CSR 19/10.5/1/Rev 1).

While taking into account the outcome of the discussions regarding the implementation of the NDPHS Strategy and the health sub-area of Priority Area 12 in the EUSBSR Action Plan, as well as the revision of the NDPHS goals and mid-term operational targets, the Meeting will be invited to consider and, if necessary, **revise** the presented Work Plan for 2012 and **approve** it for submission to the forthcoming PAC 8 for adoption.

10.6 Draft provisional agenda for the PAC 8

The Secretariat will introduce a draft provisional agenda for the PAC 8 (cf. document CSR 19/10.6/1).

The Meeting will be invited to consider and, if necessary, **revise** the presented document, and **approve** it for submission to the PAC 8, as appropriate.

10.7 Organizational matters

The Chair Country Russia will inform about key organizational matters related to the PAC 8 as well as its side event.

The Meeting is invited to **consider** the provided information and **decide**, as appropriate.

11. Financial matters

11.1 Appropriations Account

With reference to the document CSR 19/11.1/Info 1 the Secretariat will present information about the funds transferred to and spent from the NDPHS Appropriations Account in FY 2011 and the funds currently available in the account.

The Meeting will be invited to **take note** of the information provided by the Secretariat and **decide** on possible using of the funds from the Account.

11.2 Current financial situation of the NDPHS Secretariat and contributions to the NDPHS budget for FY 2011

With reference to the document presenting actual and projected contributions and expenditures during 2010-2012 (cf. document CSR 19/11.2/Info 1), the Secretariat will inform the Meeting about the current financial situation of the NDPHS Secretariat. As regards the contributions to the NDPHS budget for FY 2011, the CBSS Secretariat Administration has confirmed that as of 29 September 2011 annual contributions have been received by the NDPHS Secretariat from the following countries: Estonia, Finland, Germany, Iceland (first instalment amounting to EUR 1,465), Latvia, Lithuania, Norway, Poland, Russia and Sweden. Partner Countries, which have not paid their contributions so far, will be encouraged to do so promptly to ensure the Secretariat's financial liquidity.

The Meeting will be invited to **consider** the presented information and **decide**, as appropriate.

11.3 NDPHS budget for FY 2012

The Secretariat will introduce a proposed NDPHS budget for FY 2012 (cf. document CSR 19/11.3/1).

The Meeting is invited to **consider** the presented proposal and **adopt** it, as appropriate.

12. Future CSR meetings

The Partners will be invited to consider offering to host the CSR meeting in spring 2012, and inform the Meeting accordingly. To facilitate Partners' considerations the Secretariat submits information about the dates, locations and hosts of the CSR meetings up to the CSR 19 (cf. document CSR 19/12/Info 1).

The Meeting will be invited to consider the proposed date and place and **decide**, as appropriate.

13. Any other business

The Meeting might wish to discuss any other business not covered under other agenda items and **decide**, as appropriate.

14. Adoption of the CSR 19 meeting minutes

The Secretariat proposes that it would send out draft CSR 19 meeting minutes to the participants on 11 November 2011 and that comments on the draft would be due, at the latest, on 18 November 2011. The revised minutes would be distributed on 21 November 2011 to be adopted *per capsulam* provided that no further comments are submitted within one week.

The Meeting will be invited to **decide**, as appropriate.

15. Closing of the meeting

The Meeting is expected to terminate on 28 October 2011 at 12:30 hours.