

**NDPHS Working Group on Expert Groups' Terms of Reference
 First Meeting
 Oslo, Norway
 23 November 2009**



Reference	EGTOR 1/2/1
Title	Provisional agenda with timetable
Submitted by	Finland
Summary / Note	-
Requested action	Adoption

Monday, 23 November

09.00 – 10.45 **1. Opening of the meeting and welcome**

2. Adoption of the agenda

3. Organisation of work

- 3.1 ToR of the ad hoc working group (EGTOR);
exchange of views e.g. on the working methods of the group
- 3.2 A brief introduction of other key documents (report of the NDPHS Strategy Working Group, EU Strategy for the Baltic Sea Region)

**4. Drafting new Terms of Reference for the Expert Groups;
 general exchange of views**

10:45 – 11:15 Coffee break

11:15 – 13:15 **5. Brainstorming in smaller groups (30 min.)**

Some questions to be tackled:

- The “generic” part of the ToR – what are the elements common to all expert groups?
- What should be included in the EG-specific part of the ToR?
- Which parts of the current ToR should/could be used in the new ToR?

6. Results of the brainstorming session

13:15 – 14:15 Lunch

14:15 – 15:00 **7. Summary of the discussions**

8. Next meetings

9. Any other business

15:00 **10. Closing of the meeting**