

**NDPHS Strategy Working Group
Fourth Meeting
Vilnius, Lithuania
1-2 September 2009**

Reference	SWG 4/Info 1
Title	Practical information for participants
Submitted by	Secretariat

CONTACT INFORMATION

NDPHS Secretariat

P.O. Box 2010
103 11 Stockholm
SWEDEN
Phone: +46 8 4401946
Fax: +46 8 4401944
E-mail: secretariat@ndphs.org

The Host

Ministry of Health of the Republic of Lithuania
Vilniaus Street 33, LT-01506 Vilnius
LITHUANIA
Phone: +370 5 266 14 00
Fax: +370 5 266 14 02
E-mail: ministerija@sam.lt

MEETING VENUE

Ministry of Health of the Republic of Lithuania
Vilniaus Street 33, LT-01506 Vilnius
Meeting room 204
LITHUANIA
Phone: +370 5 266 14 00
Fax: +370 5 266 14 02
E-mail: ministerija@sam.lt

CONFIRMATION OF PARTICIPATION; REGISTRATION FORM

Kindly confirm your participation by **25 August 2009** using **the on-line registration form**, which is available at the NDPHS website at: http://www.ndphs.org/?register.mtgs.swg_4_vilnius.

ACCOMMODATION

Participants are kindly asked to make their **own** hotel reservations.
The Host has negotiated a reduced price of 72 EUR per night with the following hotel:

Hotel Narutis

Pilies Street 24
LT-01123 Vilnius
LITHUANIA
Phone: +370 5 2122894
Fax: +370 5 2622882
E-mail: info@narutis.com, reservations@narutis.com
<http://www.narutis.com>

Should you wish to stay at the above hotel, kindly confirm this directly with the hotel by **15 August 2009**. When doing so, please quote the following booking reference: **MINISTRY OF HEALTH**.

MEALS DURING THE MEETING

All meals during the meeting, except coffee breaks, will be the responsibility of the participant.

TRAVEL INFORMATION

Travel from the Vilnius Airport to the Narutis Hotel

The taxi trip will cost approximately 10-15 EUR. Local buses are also available.

Travel from the Narutis Hotel to the meeting premises

The meeting premises can be reached by foot in less than 5 minutes (please see the enclosed map).

PERSONAL INVITATION FOR VISA

Participants who are in need of an invitation for a visa to enter the Schengen area are kindly requested to contact:

Mr. Martynas Pukas
Chief Officer
EU Affairs and International Relations Division
Lithuanian Ministry of Health
Phone: +370 5 266 14 17
Fax: +370 5 26614 02
E-mail: martynas.pukas@sam.lt

Please note that issuing of a visa may take up to three weeks.