

**NDPHS Strategy Working Group
Second Meeting
Brussels, Belgium
2 March 2009**



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| Reference | SWG 2/2/2 |
| Title | Provisional annotated agenda |
| Submitted by | Secretariat |
| Summary / Note | This document provides explanatory notes regarding the items included in the provisional agenda and, within a given item, specifies actions requested from the meeting participants |
| Requested action | For reference |

1. Welcome and opening of the meeting

Ms. Kerstin Ödman, the Chair of the *ad hoc* Strategy Working Group (SWG), who will chair the meeting, will open it and welcome the participants.

2. Adoption of the agenda

The Meeting is invited to **adopt** the provisional agenda (submitted as document SWG 2/2/1).

3. SWG Work Plan

The Chair will present a draft SWG Work Plan (submitted as document SWG 2/3/1). This document has been developed consistent with the “Terms of Reference and Timeline of the *ad hoc* Strategy Working Group” (submitted as document SWG 2/3/Info 1)

The Meeting is invited to discuss the Work Plan, revise it, if necessary, and **adopt** it, as appropriate.

4. Preliminary ideas regarding the selected recommendations to be addressed by the SWG

As agreed during the SWG 1 Meeting, during this present meeting the SWG will continue working on developing preliminary ideas regarding the selected recommendations to be addressed by the group.

The Chair will start the discussions with the three recommendations listed in the last section (*Other recommendations*) of document “Agreed division of responsibilities and related SWG 1 decisions” (submitted as document SWG 2/4/1). This is because the Chair would like the SWG to be ready with proposed follow-up decisions regarding these three recommendations already during the SWG 2 Meeting. If agreeable, the proposed decisions would be submitted by the SWG to the CSR 15 Meeting (to be held on 23-24 April 2008) for consideration and final decision. To facilitate SWG 2 discussions in this regard, the Chair will present draft proposed follow-up decisions (to be submitted as document SWG 2/4/2).

The Meeting is invited to **consider** the proposal presented by the Chair, revise it, if necessary, and **approve** for submission to the CSR 15 Meeting.

The Chair will subsequently invite the respective members of the SWG to present their preliminary ideas regarding the relevant remaining selected topics and recommendations listed in document "Agreed division of responsibilities and related SWG 1 decisions." When presenting their ideas, the SWG Members are invited to:

- Take into account the respective views and recommendations contained in the following two documents submitted to the SWG 1 Meeting: (i) SWG 1/3/Info 2 "NDPHS Evaluation - A compilation of reference documents" and (ii) SWG 1/3/Info 3 "Overview of Partners responses during PAC 5;"¹
- Clearly identify the issues where they see a need for consultant's assistance in their own area(s) of responsibility (this information will be used for discussions in item 6. "Assignment for an external consultant to assist the SWG").

The following documents are re-submitted / submitted to facilitate the presentations and subsequent discussions:²

- "A note on social well-being" – submitted by Denmark and the Nordic Council of Ministers as document SWG 2/4/3;
- "Proposal for a revised NDPHS Member status" – submitted by Germany as document SWG 2/4/4.

The Meeting is invited to **discuss** the presented preliminary ideas and **decide**, as appropriate.

5. Documents to be presented to the CSR

5.1 Progress report to be presented to the CSR 15 Meeting

The Meeting is invited to discuss issues the SWG would like to address in its progress report to be submitted to the CSR 15 Meeting in spring 2009 and **decide**, as appropriate. It is proposed that this report would also include the proposed decisions on the follow up of the three recommendations listed in the last section (*Other recommendations*) of document "Agreed division of responsibilities and related SWG 1 decisions" (addressed above, in the beginning of item 4).

5.2 Final report to be presented to the CSR 16 Meeting

The Meeting is invited to discuss the outline of the final report to be presented to the CSR 16 Meeting (length, frame of contents, presentation of the follow-up actions, etc.) and **decide**, as appropriate.

6. Assignment for an external consultant to assist the SWG

Following discussions in item 4, the Meeting is invited to: (i) **discuss** the issues identified by SWG Members where they see a need for consultant's assistance in developing proposed follow-up decisions, and (ii) **agree** on the key points and messages to be taken into account by the SWG

¹ These two documents have not been submitted to the SWG 2 Meeting, but it is recommended that the SWG Members would have them available during the SWG 2 Meeting.

² It should be recalled that during the SWG 1 Meeting, the **SWG Members agreed to send their proposals concerning the follow-up of the recommendations in their agreed fields of responsibility to the Secretariat as soon as possible for sharing with the other Members.**

Consultant during his/her assignment. The conclusions from this discussion will be used by the SWG Chair and the Secretariat when drafting the ToR for the SWG Consultant.

7. Any other business

The Meeting might wish to discuss any other business not covered under other agenda items and **decide**, as appropriate.

8. Adoption of the SWG 2 meeting minutes

The Secretariat proposes that it would send out draft SWG 2 Meeting minutes to the participants on 10 March 2009 and that comments on the draft would be due, at the latest, on 13 March 2009. A revised report would then be distributed on 16 March 2009 to be adopted *per capsulam* provided that no further comments are submitted within one week.

The Meeting is invited to consider the above proposal and **decide**, as appropriate.

9. Closing of the meeting

The Meeting is expected to terminate on 2 March 2009 at 17:00 hours.