

**Expert Group on HIV/AIDS
Tenth Meeting
Ottawa, Canada
18-20 March, 2009**

Reference	HIV/AIDS 10/Info 1
Title	Practical information for participants
Submitted by	ITA in coordination with the Host

CONTACT PERSON

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CONFERENCE VENUE AND ACCOMMODATION

<p>Lord Elgin Hotel 100 Elgin Street Ottawa, Ontario K1P 5K8 Canada Phone: +1 613 235 3333 Fax: +1 613 233 3223 Email: reservations@lordelgin.ca Website: www.lordelginhotel.ca</p>

CONFIRMATION OF PARTICIPATION

Kindly confirm your participation by means of the on-line registration form which is available at http://www.ndphs.org/?mtgs,hiv/aids_10_ottawa

Please note that this form requires that you provide several pieces of information, which is **essential for the Local Organizers** to be able to assist the participants in organizational matters, and for this reason it needs to be submitted **no later than February 25, 2009**

ACCOMMODATION

Health Canada has pre-booked rooms at the Lord Elgin hotel in the city centre at a very favourable rate of Cdn \$149.00 (about 87 Euro per night not including tax). The rooms are only available until **February 15th** so please ensure that you make your reservation by this date. Email: reservations@lordelgin.ca Website: www.lordelginhotel.ca. Please quote **Northern Dimension Partnership** when making the reservation.

MEALS

Health Canada will provide all lunches and refreshments during the meeting, free of charge. Health Canada will also host a dinner on Wednesday, March 18th.

MEETING DOCUMENTS

Participants are expected to print all documents and bring them to the meeting.

TRAVEL INFORMATION

Participants are responsible for their own travel arrangements.

From the Ottawa airport:

You may either get a taxi which will cost approximately Cdn \$25.00 to the hotel or an airport shuttle (<http://www.yowshuttle.com/schedules.htm>)

Please visit the Ottawa International airport website for more information:

<http://www.ottawa-airport.ca/AirportServices/otherTransportation-e.php>

WEATHER

Ottawa temperature in late March is about -10 degrees Celsius and there is often still a significant amount of snow on the ground. A warm winter coat and pair of winter boots are advised.