



**Primary Health Care Expert Group  
First Meeting  
Moscow, Russia  
10 June 2016**

<b>Reference</b>	PHC EG 1 / 4/ 1/ Info 2
<b>Title</b>	Proposed revised “Template for monitoring and reporting of the NDPHS progress”
<b>Submitted by</b>	ITA
<b>Summary / Note</b>	<p>The document presents the final revised document of the above-named Template for monitoring and reporting of the NDPHS progress, which have been developed by the NDPHS Secretariat, based on the recently adopted new NDPHS Strategy and the Action Plan accompanying it.</p> <p>It would only be used from spring 2017 for reporting on 2016.</p> <p>The template has been discussed by the 20th EG Chairs and ITAs (enlarged) meeting held on 26 February 2016 and, as agreed by the Meeting for the CSR’s consideration and decision.</p> <p>After that CSR meeting adopted the proposed document and agreed to revise it during the CSR meeting in autumn, if necessary.</p>
<b>Requested action</b>	For reference

## Background

During its 9<sup>th</sup> meeting held on 30 October 2012, the PAC adopted the “Template for monitoring and reporting of the NDPHS progress” (cf. Annex 1). Formally, it is still binding and, therefore, as discussed by the 20<sup>th</sup> EG Chairs and ITAs meeting, it will be used by the NDPHS Expert Groups when preparing their Annual progress reports for 2015.

However, with the adoption of the new NDPHS Strategy and the Action Plan accompanying it, this template has become partly obsolete.

Considering the above, the NDPHS Secretariat proposes changes to the above-named document that, it recommends, be made in the light of the recently adopted new NDPHS Strategy and the Action Plan accompanying it (cf. Annex 2).

Finally, the Secretariat proposes that the revised template be used for preparing the annual progress reports covering years from 2016 on.

## Annex 1

**XXX** (insert the name of the EG/TG)  
**Progress report for XXXX** (insert the reporting period)

Please insert only one policy document or project per the two tables. If necessary multiply the tables.

**Policy document/project name: Title** (insert the title)

### 1. Summary of activity

<b>Overall objective</b> (list the relevant NDPHS Goals and/or the EUSBSR priority actions to which the policy/project contributes)	
<b>Immediate objectives</b> (list immediate objectives, such as: development and dissemination of policy recommendations, a report, a review, a strategy, a thematic paper, etc.)	
<b>Immediate &amp; ultimate beneficiaries</b> (immediate beneficiaries are the groups/entities who will be directly positively affected by the action, e.g. policy makers; ultimate beneficiaries are those who will benefit from the action in the long term at the level of the society or sector at large)	
<b>Area covered</b> (list countries/regions/municipalities, etc.)	
<b>Implementing organisation</b> (list the NDPHS structures/other organizations, institutions and experts leading the implementation of the activity)	

<b>Essential partners</b> (list organizations, institutions and experts engaged in the activity)	
<b>Budget</b> (specify the budget of the activity in EUR)	
<b>Financing agency</b> (specify financing agency/agencies and the amount of funding (in EUR) granted by each financing agency )	

**2. Progress in the implementation of activity in XXXXX (insert the period)**

<b>Results (description and indicators)</b>	<b>Planned results/targets/achievements</b>	<b>Progress (partly achieved, completed)</b>	<b>Action required, obstacles, comments</b>	<b>Sustainability and expected long-term impact</b> (Describe: 1) how the results of the NDPHS activity are/will be used and how the follow-up and sustainability of the results will be ensured, and 2) expected impact of the NDPHS activity)
1.	1.1	1.1		
	1.2	1.2		
	1.3	1.3		
2.	2.1	2.1		
	2.2	2.2		
	2.3	2.3		
3.	3.1	3.1		

	3.2	3.2		
	3.3	3.3		
4.	4.1	4.1		
	4.2	4.2		
5.				
6.				
<b>Value added (contribution) to the NDPHS and EUSBSR strategies</b>				

Appendix 1  
EXAMPLE

**NDPHS Expert Group on HIV/AIDS and Associated Infections**  
**Progress report for 2012**

Policy document/project name: **Policy recommendations on integration of social and health care services for HIV-infected individuals**

1. Summary of activity

<b>Overall objective</b>	Social and health care for HIV-infected individuals in the ND area is integrated (Goal 3 of the NDPHS Strategy)
<b>Immediate objectives</b>	Review on evidence-based experiences and best practices on integration of social and health care services for HIV-infected individuals, including policy recommendations, prepared and distributed
<b>Immediate &amp; ultimate beneficiaries</b>	Policy makers of the member countries & vulnerable populations (HIV-infected individuals, drug users, sex workers, MSM etc.)
<b>Area covered</b>	Countries in the Northern Dimension area
<b>Implementing organisation</b>	A consultant to be hired, the NDPHS HIV/AIDS&AI Expert Group
<b>Essential partners</b>	Relevant organisations in the Partner Countries
<b>Budget</b>	12 210 EUR
<b>Financing agency</b>	EUSBSR Technical Assistance Grant "Coordination and implementation of the cooperative actions in the health sub-area of the EU Strategy for the Baltic Sea Region Action Plan," Activity 2 (12 210 EUR)

## 2. Progress in the implementation of activity in 2011-2012

Results (description and indicators)	Planned results/targets/achievements	Progress (partly achieved, completed)	Action required, obstacles, comments	Sustainability and expected long-term impact
1. Review on evidence-based experiences and best practices on integration of social and health care services for HIV-infected individuals, including policy recommendations, prepared and distributed	1.1 Terms of Reference developed	1.1 done	In several countries of the Northern Dimension area the health and social services for people living with HIV/AIDS are organised separately. A big amount of HIV-infected people belong to vulnerable groups as drug users, sex workers, men having sex with men etc. These groups are very difficult to reach by traditional services. It is important to organise basic health and social services for them under one roof or through mobile activities - on basis of "one-stop-shopping".	This approach can contribute to prevention of HIV and associated infections, as well as to earlier case finding of tuberculosis.
	1.2 Identification and contracting the consultant	1.2 Consultant is hired		
	1.3 Desk-review, interviews and draft report	1.3 to be done by mid-September 2012		
	1.4 Finalizing of the report	1.4 October 2012		
	1.5 Publishing and distribution	1.5 October-December 2012		
<b>Value added (contribution) to the NDPHS and EUSBSR strategies</b>	Goal 3: Social and health care for HIV infected individuals in the ND area is integrated EUSBSR priority area Health; Containing the spread of HIV/AIDS and tuberculosis			

## Annex 2

XXX (insert the name of the Expert Group)  
**Progress report for XXXX** (insert the reporting period)

Please insert only one policy document or project per the two tables. If necessary multiply the tables.

Policy document/project name: **Title** (insert the title)

### 1. Summary of activity

<b>NDPHS Strategy 2020 objectives</b> (list the relevant Strategy objectives to which the policy/project contributes)	
<b>NDPHS Strategy 2020 cross-cutting themes</b> (list the relevant Strategy cross-cutting themes to which the policy/project contributes)	
<b>Horizontal results</b> (list NDPHS Action Plan horizontal results toward achievement of which the policy/project contributes)	
<b>Immediate objectives</b> (list immediate objectives, such as: development and dissemination of policy recommendations, a report, a review, a strategy, a thematic paper, etc.)	
<b>Immediate &amp; ultimate beneficiaries</b> (immediate beneficiaries are the groups/entities who will be directly positively affected by the action, e.g. policy makers; ultimate beneficiaries are those who will benefit from the action in the long term at the level of the society or sector at large)	
<b>Area covered</b> (list countries/regions/municipalities, etc.)	

<b>Implementing organization</b> (list the NDPHS structures/other organizations, institutions and experts leading the implementation of the activity)	
<b>Essential partners</b> (list organizations, institutions and experts engaged in the activity)	
<b>Budget</b> (specify the budget of the activity in EUR)	
<b>Financing agency</b> (specify financing agency/agencies and the amount of funding (in EUR) granted by each financing agency)	

**2. Progress in the implementation of activity in XXXXX (insert the period)**

<b>Expected result</b> (as specified in the NDPHS Action Plan)	<b>Target</b> (as specified in the NDPHS Action Plan)	<b>Progress toward target</b> (use the indicator as specified in the NDPHS Action Plan)	<b>Further action required, obstacles, comments</b>	<b>Sustainability and expected long-term impact</b> (Describe: 1) how the results of the NDPHS activity are/will be used and how the follow-up and sustainability of the results will be ensured, and 2) expected impact of the NDPHS activity)
1.				
2.				
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